

## Esker Educate Together Board of Management Agreed Reports October 16<sup>th</sup> 2019

Venue	Esker ETNS
Date of Meeting	16/10/2019
Minutes taken by	Marie
Present	Colette, Peggy, Virginia, Sandra, Zed, Marie
Apologies	Catherine, Jackie
Time meeting opened	7.30
Time meeting closed	9.00

Issue	Decision/Action	By
Minutes of previous meeting	Minutes proposed, adopted and signed Proposed by Sandra and seconded by Marie	Peggy, Colette
Enrolment policy review	Two small changes were made to the common enrolment policy.  Proposed by Virginia and seconded by Zed	
Enrolment policy for ASD class/es	It was agreed that:  a. a child must have a diagnosis of autism spectrum disorder (asd) and; b. if a child has a learning difficulty , this needs to be mild, not moderate  The Enrolment Policy for ASD class/es was ratified by the board.	Colette

Signed: .....

Date: .....

	Proposed by Marie Seconded by Virginia	
Update on JI Blue and proposed new build for ASD unit	<p>A special class for four pupils opened in September 2019. This class is located in the largest SET room. The children who attend all have complex special needs. Karen teaches this class and is supported by two SNAs.</p> <p>The capacity for the ASD class must remain at four due to space limitations. It is hoped that the DES will have supplied a permanent building to cater for two special classes by September 2020. In order to apply for a building, the enrolment policy needs to be ratified. (See above).</p>	Colette, Barry
Critical Illness Protocol	Critical illness protocol agreed for member of staff	Colette, Sandra
School Self Evaluation/ DEIS 3 Year Plan	<p>2018/2019 - target setting – kids’ experience in the classroom</p> <p>2019/2020 – Ethos in Educate Together Schools: Sustainable practice focus</p> <p>DEIS 3 year plan 2019-2022 is ongoing. Research stage, numeracy and literacy. Other sections completed. Hope to be completed in term 1</p>	Colette
Post of responsibility review – Circular 70/18	<p>Colette outlined the senior post responsibilities as reviewed by the staff. The Board ratified the schedule of duties.</p> <p>Proposed by Virginia &amp; Seconded by Zed</p>	Colette
Child Protection oversight report	<p>Colette attended training. There are new templates. See attached. Principals no longer need to bring redacted reports to the board. Exceptions are where:</p> <ol style="list-style-type: none"> <li>1. a claim is against a member of staff</li> <li>2. a claim comes to Principal and she doesn’t report it</li> <li>3. Principal doesn’t follow a TUSLA recommendation</li> </ol>	Colette
Anti-bullying oversight report	Nothing to report since last meeting	Colette
Treasurer’s Report and Insurance	<p>Sandra presented the Treasurer’s Report. See attached.</p> <p>Aladdin payments are working well. FSSU is up and running.</p>	Sandra, Colette

Signed: .....

Date: .....

	<p>School accounts for 2018/2019 need to be certified by February 2020.</p> <p>Cost of Insurance has dramatically increased. Colette told insurance company she needed agreement from the board before sanctioning payment.</p>	
Principal's report including review of 2018-2019	<p>Principal's Report presented by Colette and adopted. Colette handed out the Esker Gazette volume 6, a comprehensive 8 page report outlining the school's events and achievements for school year 2018/2019</p> <p>Principal's report is attached.</p> <p>PTA report is also attached.</p>	Colette
Date for Next Meeting	<p><b>Monday 25<sup>th</sup> November 2019</b></p> <p>7pm – parent meeting (public) to elect parent representatives</p> <p>7.45pm – Final Board of Management meeting of current Board. Items to be discussed include:</p> <ol style="list-style-type: none"> <li>1. Child Protection Annual Review</li> <li>2. Anti-bullying Annual Review</li> <li>3. Health and Safety Annual Review</li> </ol>	

Signed: .....

Date: .....