

Esker Educate Together Board of Management Minutes November 2021

Venue	Zoom
Date of Meeting	22 nd November 2021
Minutes taken by	Tania Daly
Present	Angela McMurray Ciara McMackin Gemma Curry John Reilly Peter Murphy Tania Daly
Apologies	Damon Rogers Sandra Russe
Time meeting opened Time meeting closed	7.30pm 9.00pm
Attached	Master DEIS 2021 DEIS Whole School Actions Anti bullying 2020 Prim 09 Regular Class Survey Prim 09 5 Pupil Promise Form Risk Assessment Esker ETNS November 2021 Child Safety Safeguarding Statement

Topic	Detail/ decisions	Future actions
1. Minutes and matters arising	No matters arising.	
2. Correspondence	Two EPV leave requests from teachers discussed and approved. One unpaid leave day approved for an SNA as it was agreed that the care needs of children in her care would be covered by a sub (paid for by department). SNA work placement request from a parent (30 hours) – approved as long as school covid protocol is followed. Formal letter from Julia (5 th Green) regarding biodiversity read aloud. Ciara will draft the letter response, which will be read aloud including confirmation of a budget and a contact.	Ciara will write a letter response to Julia.
3. Treasurer's Report	The treasurer's report was read aloud.	

4. Principal's Report	-	Gemma to source antigen tests.
5. Anti-bullying policy - annual review	<p>Summary of reform, no blame policy. Anti-bullying survey is completed once a term in 2nd – 6th. 20-day rule is important. It needs to be reported to the BOM. We also teach about the importance of the bystander - child is actually helping their friend rather than getting them in trouble.</p> <p>Improvement this year: - Surveys are going to be saved and tracked each year rather than an email summary from teachers.</p> <p>Policy was ratified.</p>	
6. Anti-bullying oversight report	The principal read out the report (attached)	
7. Child safeguarding statement 2021 (new template)	<p>This was ratified at the last meeting.</p> <p>However, there was a new template sent by department that needs to be used.</p> <p>The statement was completed using the new template and was ratified.</p> <p>Risk assessment: reverse decision regarding children not returning to school after an appointment. They can now return after an appointment.</p> <p>Mandatory Template 3: Reviewed.</p> <p>New statement was ratified by the BOM.</p>	Gemma to notify teachers that children can now return to school after an appointment.
8. Children protection oversight report	<p>The principal read out the report.</p> <p>Available for BOM members to read a redacted version in Gemma's office.</p>	
9. DEIS Plan - whole school actions.	<p>Background to DEIS plan given by Principal.</p> <p>3 year rolling plan.</p> <p>Initiatives for every student in every class across a range of areas. See DEIS Plan.</p>	

10. Dates of next meetings	Monday 24th January Monday 21st March Monday 23rd May Monday 4th July	
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