

Esker Educate Together

Board of Management A g r e e d r e p o r t

May 28th 2019

Venue	Esker ETNS
Date of Meeting	28/5/19
Minutes taken by	Catherine
Present	Colette, Marie, Zed, Peggy, Virginia, Sandra, Jackie, Catherine
Apologies	
Time meeting opened	7.30
Time meeting closed	8.40

Issue	Decision/Action	By
Minutes of previous meeting: Matters arising	<p>The reflective screens placed on some windows seem to be keeping the classroom temperature from rising too high, although the weather has not been particularly warm to date. The success or otherwise of this measure will be assessed after a period of warm weather.</p> <p>Car Parking: Virginia and Zed report that the situation has improved. Some parents are still not attending to the parking rules but the majority of parents have been co-operative. Zed has been regular presence in the car park and has handed out reminders of rules as required.</p> <p>Minutes proposed, adopted and signed Proposed by Marie Seconded by Sandra</p>	
Correspondence	Gemma has submitted a request for funding for the digital Forbairt technology initiative- Peggy agreed to this request.	

Signed:

Date:

Deputy Principal Position	Colette updated the Board on Gemma's decision to withdraw her resignation. The Board expressed pleasure at this decision.	
Special Class Update	<p>Catherine and Colette gave an update.</p> <p>Maureen Smyth (SENO) has sanctioned the opening of a special class for four pupils in September 2019. This class will be located in the largest SET room. The children who will be attending have already been enrolled in Junior Infants 2019-20, but all have reports recommending special settings. They all have complex special needs. Karen will teach this class and will be supported by two SNAs.</p> <p>The capacity for the class must remain at four due to space limitations. It is hoped that the DES will have supplied a permanent building to cater for two special classes by September 2020. The first step is for an architect from the department to come out to advise us on the design.</p>	
Finance Report	<p>Sandra presented the Finance Report.</p> <p>Sandra and Colette to finalize the accounts during the first week of July.</p> <p>Proposed: Sandra</p> <p>Seconded: Colette</p>	Sandra
Child Protection and bullying reports	<p>No information was supplied regarding the Child Protection Oversight Report as the report relates to the breach of the code of conduct referred to earlier.</p> <p>See attached/below.</p>	
Principal's report	<p>Principal's Report presented by Colette and adopted.</p> <p>The report included</p> <ul style="list-style-type: none"> • School numbers • Class allocation • Staffing • Recruitment • Forbairt 	Colette

Signed:

Date:

	<ul style="list-style-type: none"> • School Closure • Mother Tongue Week • Parent's Social Evening • Parent Classes • Transition to Post Primary Talk • New Parents' Meeting • Preparation for the Special Class • Staff Photos • Carambola lunches-possibility of hot lunches <p>Full Report attached.</p>	
A.O.B	Marie inquired as to when the next Health and Safety Audit should be held. It was agreed that this would take place in September 2019	
Date for Next Meeting	Monday 10 th June	

Signed:

Date: