

Esker Educate Together Board of Management Minutes 25th February 2019

Venue	Esker ETNS	
Date of Meeting	25.02.2019	
Minutes taken by	Marie Reilly	
Apologies	Catherine, Jacky	
Present	Peggy, Colette, Sandra, Zedd, Virginia, Marie	
Time Meeting Opened	7.30 pm	Closed 9.30 pm

ISSUE:	DECISION/ACTION:	BY:
Minutes of previous meeting	Minutes proposed, adopted and signed Proposed by Marie Seconded by Colette	Peggy
Matters arising	None	
Correspondence	<p>Letter from chairperson PTA (see attached) citing three incidents in the car park, ongoing issue, careless drivers, illegal parking. A suggestion was made that school regularly notify parents, perhaps targeting the children to get the message to parents.</p> <p><u>Actions agreed</u></p> <ol style="list-style-type: none"> 1. Colette to ask Gaelscoil Naomh Pdraig to move parents along to facilitate our parents. Esker ET owns the carpark. Biggest issue is inside the carpark. 2. Encourage the PTA to take on the information drive and hand out leaflets to parents. 3. Talk to the children and hopefully the message will filter down to the parents 4. BOM will monitor car park for 1 week and investigate the option of a ban. 5. Parking Safety Week – Board, PTA, Colette and Gemma to meet on Thursday 7th March at 2.30 to decide strategy for the following week. Afternoons are the worst. Staff to wear high visibility jackets. Parents to be informed in advanced. Colette will mention it in assembly. 	Colette/Peggy Virginia/Zedd
Special Class	NCSE Team leader Maureen Smith is invited to talk to the board about the possibility of opening a class for children with ASD	Colette/Peggy

Signed _____ Date _____

Enrolment Policy updates	Educate Together has said no to having an enrolment policy favouring staff's children. The relevant line has been removed from the LCES policy.	Colette
Educate Together AGM	Colette read out the motions. Colette was nominated to vote on behalf of the Board of Management.	Colette
Alladin Upgrade	This is our database which allows parents to see their own child's profile. Parents would opt in to more online availability for them. Teachers can put homework up. Parents can make payments online . It should be cost neutral. Text messages are included. Should improve parent communication and minimize cash in the school	Colette
Finance Report	See attached. There will be an audit of hall rental to Sherpa for the next board. It was agreed that the FSSU format of the reports is difficult to read. Peggy will seek advice from someone she knows in Marino who also uses this format. School Accounting report is more user friendly. December 2018 Reconciliation Proposed by Marie and seconded by Virginia January 2019 Reconciliation Proposed by Virginia and seconded by Colette	Sandra, Colette, Peggy
Child Protection/Anti Bullying Reports	Child Protection/Anti Bullying Reports There were no child protection or anti bullying instances to report	Colette

Signed _____ Date _____

School Improvement Projects: Yard and classroom temperature and water leak	<p>Leak - We need to get a price for an initial consultation re leak. Barry will follow up with Jim Jones (site works for art project). The leak needs to be located which has proved problematic to date.</p> <p>Yard – we need to drive this. Peggy will meet staff and get them to drive it.</p> <p>Classroom temperature – We got a few quotes for awnings – one for 32,000euro and one for 60,000 euro. Colette will ask an architect for advice.</p>	Colette, Barry, Peggy
Job sharing and career breaks 2019/2020 school year	<p>Our policy allows one fifth of permanent staff to be out at any one time. One fifth of 30 is 6 positions. Not everyone who applied was granted long term leave. Decision made based on previous leave taken .</p>	Colette, Peggy

Signed _____ Date _____

Principal's Report	See attached	Colette
Date of next meeting	10 th April 2019 at 7.30 pm in the staff room	Colette

Signed: _____

Dated: _____

Signed _____ Date _____

Signed _____ Date _____